

At every Board Meeting, Presentations are made by the Head of the Departments from Legal & Secretarial, Marketing, Finance and Technical. The presentations cover information pertaining to the Legal & Regulatory updates, Market scenario, changes in accounting policies/standards and an overview of the R & D activities. These presentations play a vital role in keeping Independent Directors abreast of developments in legal arena and also about the business of the Company. Approximate time spent by each Director in the Familiarisation Programmes is as follows:

| Date of Programme (Financial Year) | Mr. Suresh Talwar | Hrs. | Mr. R. L. Shenoy | Hrs. | Mr. Nandkumar Dhekne | Hrs. | Mrs. Usha Rajeev | Hrs. | Mr. Sujain Talwar | Hrs. |
|--|--------------------|-------|--------------------|-------|----------------------|------|------------------|------|-------------------|------|
| 2015 | July 28, 2015 | 0.50 | July 28, 2015 | 0.50 | N.A. | N.A. | N.A. | N.A. | N.A. | N.A. |
| | October 28, 2015 | 0.50 | October 28, 2015 | 0.50 | | | | | | |
| 2016 | February 23, 2016 | 0.50 | February 23, 2016 | 0.50 | | | | | | |
| | May 10, 2016 | 0.50 | May 10, 2016 | 0.50 | | | | | | |
| | July 27, 2016 | 0.25 | July 27, 2016 | 0.25 | | | | | | |
| 2017 | October 25, 2016 | 0.50 | October 25, 2016 | 0.50 | | | | | | |
| | February 21, 2017 | 0.50 | February 21, 2017 | 0.50 | | | | | | |
| | May 10, 2017 | 0.25 | May 10, 2017 | 0.25 | | | | | | |
| | July 25, 2017 | 0.50 | July 25, 2017 | 0.50 | | | | | | |
| 2018 | October 30, 2017 | 0.50 | October 30, 2017 | 0.50 | | | | | | |
| | February 27, 2018 | 1.00 | February 27, 2018 | 1.00 | | | | | | |
| | May 10, 2018 | 0.25 | May 10, 2018 | 0.25 | | | | | | |
| | July 24, 2018 | 0.25 | July 24, 2018 | 0.25 | | | | | | |
| 2019 | October 31, 2018 | 0.50 | October 31, 2018 | 0.50 | | | | | | |
| | February 26, 2019 | 0.50 | February 26, 2019 | 0.50 | | | | | | |
| | April 1, 2019 | - | April 1, 2019 | - | | | | | | |
| | May 7, 2019 | 0.25 | May 7, 2019 | 0.25 | | | | | | |
| | July 23, 2019 | 1.00 | July 23, 2019 | 1.00 | | | | | | |
| 2020 | November 5, 2019 | 0.25 | November 5, 2019 | 0.25 | | | | | | |
| | December 23, 2019 | - | December 23, 2019 | - | | | | | | |
| | February 25, 2020 | 0.50 | February 25, 2020 | 0.50 | | | | | | |
| | May 5, 2020 | 0.50 | May 5, 2020 | 0.50 | | | | | | |
| 2021 | July 28, 2020 | 1.00 | July 28, 2020 | 1.00 | | | | | | |
| | November 3, 2020 | 0.50 | November 3, 2020 | 0.50 | | | | | | |
| | February 23, 2021 | 0.25 | February 23, 2021 | 0.25 | | | | | | |
| | May 4, 2021 | 0.50 | May 4, 2021 | 0.50 | | | | | | |
| | July 27, 2021 | 0.50 | July 27, 2021 | 0.50 | | | | | | |
| 2022 | September 14, 2021 | - | September 14, 2021 | - | | | | | | |
| | November 2, 2021 | 1.00 | November 2, 2021 | 1.00 | | | | | | |
| | July 27, 2021 | 1.00 | July 27, 2021 | 1.00 | | | | | | |
| | February 22, 2022 | 0.50 | February 22, 2022 | 0.50 | | | | | | |
| | May 10, 2022 | 0.50 | May 10, 2022 | 0.50 | | | | | | |
| 2023 | June 10, 2022 | - | June 10, 2022 | - | | | | | | |
| | July 27, 2022 | 1.00 | July 27, 2022 | 1.00 | | | | | | |
| | November 1, 2022 | 0.50 | November 1, 2022 | 0.50 | | | | | | |
| | December 22, 2022 | - | December 22, 2022 | - | | | | | | |
| 2023 | February 21, 2023 | 1.00 | February 21, 2023 | 1.00 | | | | | | |
| | May 9, 2023 | 1.00 | May 9, 2023 | 1.00 | | | | | | |
| | August 1, 2023 | - | August 1, 2023 | 1.00 | | | | | | |
| | November 7, 2023 | - | November 7, 2023 | 1.50 | | | | | | |
| No. of Programmes attended in 2023 | | 2 | | 4 | | 4 | | 4 | | 2 |
| No. of Programmes attended (Cumulative till 31 December, 2023) | | 32 | | 34 | | 9 | | 5 | | 2 |
| Total No. of Hours of Programme attended | | | | | | | | | | |
| No. of Hours attended (Cumulative till 31 December, 2023) | | 17.75 | | 20.25 | | 8.00 | | 6.50 | | 2.50 |